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Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0920-0047

MEMORANDUM

04 September 2020

For: **Diosdado M. San Antonio**
Undersecretary

Alma Ruby Torio
Assistant Secretary
Curriculum and Instruction

Subject: **REQUESTING CONCURRENCE ON RECOMMENDATIONS TO ACCELERATE DEPED TV AND RADIO PRODUCTION**

The Office of the Undersecretary for Administration (OUA) is raising two major concerns on DepEd TV and Radio Production.

First, it was agreed that Self-Learning Modules (SLMs) covering all grade levels and subject areas that are undergoing conformance review would be provided to the OUA by August 31 so that writing of video scripts could already proceed. However, **as of September 3, there have been no additional SLMs provided, aside from the 555 which were already available since August 10** for the dry run period.

As of now, there are no SLMs for the following grade levels and subject areas:

- Grade 4 Araling Panlipunan
- Grades 4, 6, 9 Arts
- Grades 7, 9, 10 English
- Grades 4, 5, 6, 7, 8, 9, 10 EPP/TLE
- Grades 4, 5, 6, 7, 8, 9, 10 Filipino
- Grades 4, 9 Health
- Grades 1, 2, 4, 5, 6, 7, 9, 10 Math
- Grade 1 MTB
- Grades 4, 8, 9 Music
- Grades 4, 9 PE
- Grades 3, 4, 9 Science



Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRMMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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Forty of the 107 identified teacher-broadcasters cannot proceed with the writing of video scripts since there are no SLMs to work with.

Secondly, **between Aug 22 to 24, the OUA submitted 141 video scripts for OUCI review. To date, only 50 have been quality assured.** The OUA has already prepared the workflow, health protocols, logistics, studios, equipment, teacher-broadcasters, and production personnel that would allow DepEd to record scenes for 130 broadcast quality episodes per week. Post-production work will take two weeks inclusive of two layers of quality assurance. Ingestion of the video lectures into the machines of TV stations will consume another week. **It takes a total of four weeks to ensure that 130 episodes covering the major subject areas will be broadcasted in TV.** The OUA has to **start production of 130 episodes on September 7 to ensure that there are materials that can be aired by October 5.** Each delay will pile up and result in less materials being aired in the succeeding weeks.

We need all the SLMs mentioned above that are still missing at the Teams account (40 grade levels and subject areas that are not yet available), and the remaining 91 video scripts reviewed by Monday, September 7 at 8:00 am.

If this is not possible, we respectfully recommend the following emergency measures:

1. **OUA be allowed to use of SLMs coming from Region IV-A for the 40 grade levels and subject areas that are not yet available.** These have already been quality assured by the regional office and there is no clear reason for not using these materials to start the video production process;
2. **OUCI defers reviewing the video scripts for the first 260 episodes that will cover the first two weeks of classes.** OUCI will still have the opportunity to conduct two layers of quality assurance in steps 10 and 13 of the attached Workflow for DepEd TV Production. It is hoped that OUCI can increase its capacity to review video scripts so that succeeding weeks can strictly follow the said workflow; and
3. **Audio footages from the first 260 episodes of DepEd TV will be used to broadcast radio-based lectures** given that there is very little time left to produce materials for radio-based instruction.

The OUA respectfully requests concurrence from the OUCI on the said recommendations to ensure that DepEd TV and Radio will be operational by October 5.


ALAIN DEL B. PASCUA
Undersecretary



Cc: SLMB and LRPC Members

Workflow for DepEd TV Production

1. Review the module - by CI Subject Experts and EdTech (not applicable for Ready-to-Print SLMs)
2. Script writing following correct DepEd style guide, complete with GFX requirements, props, additional video-audio materials, etc. - by Teacher Broadcaster
3. Check the script for TV presentation - by Executive Producer
4. Review and approve script – by CI Subject Experts
5. Shoot
6. Script revisions (double check all graphics, spelling, style) – by Teacher-Broadcaster and EdTech
7. Same script to be double checked - by EP with Teacher
8. Offline edit
9. Place all graphics to the video without effects and music, etc.
10. QA by DepEd team. Check the structure, all texts, graphics, captured sound bytes of the lesson by teacher, etc. – by Teacher-Broadcaster, EdTech staff, and CI Subject Expert
11. Apply DepEd revisions – by Editor and Graphics Artist
12. Preview revised video – by Executive Producer
13. Final review by DepEd team – by Teacher-Broadcaster, EdTech staff, and CI Subject Expert
14. Mastering
15. Preview of Executive Producer and EdTech for revision
16. Master editor to revise for final
17. Final preview
18. Final Export

