



OUAD00-0920-0174
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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0920-0174
MEMORANDUM
21 September 2020

For: **Regional Directors**
Schools Division Superintendents
NCR, CALABARZON, MIMAROPA Regions

Subject: **NATIONAL TURNOVER CEREMONY OF**
ALLOTTED LAPTOPS, DRONES, AND
VEHICLES AT DEPED CENTRAL OFFICE


The Department, thru the Office of the Undersecretary for Administration, will hold the **National Turnover of Laptops, Drones, 4x4 Pickups and Passenger Vans** at the DepEd Central Office, Meralco Ave., Pasig City on 01 October 2020 at 9:30 AM.

The event in the Central Office shall be held simultaneously via Teams/Zoom to be attended by the Honorable Secretary and members of the Execom.

The link for the virtual event shall be sent to your respective emails. Thus, it is requested that confirmation of attendance be made thru Ms. Maritess Ablay of the Asset and Management Division.

It is expected that authorized personnel of your offices—particularly the Supply Officers—are present in the Central Office to personally receive the allotted equipment and vehicles.

Thank you.



ALAIN DEL B. PASCUA
Undersecretary



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Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRMMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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NATIONAL TURNOVER CEREMONY

01 October 2020
DepEd Central Office

PROGRAM OF ACTIVITIES

National Anthem

Invocation

Opening Remarks

Usec. Alain Del B. Pascua

Introduction of SLMB

ASec. Salvador C. Malana III

Secretary's Message

Sec. Leonor Magtolis Briones

Ceremonial Turnover

- Laptop Computer
- Drones
- Vehicles

Acceptance Messages

Regional Directors
NCR, IV-A, IV-B

Closing Message

Usec. Revsee A. Escobedo

Send-off

